

# Heartwood Gift Barn

8072 State Hwy 12, Sherburne, NY 13460

## Application

### Application Packet Information

Thank you for your interest!

To become a consignment artist, please fill out an application and mail/email it to the consignment coordinator along with photos of your work. Work must be original, conceived, designed and handmade by the artist or craftsperson. Please note that sending in an application does not guarantee you acceptance, nor does this application constitute as a contract.

### What to expect after applying:

You will be notified via email that your application & images have been received.

Consideration is given to space available and our balance of media.

You will then be contacted with our decision. If we have openings available, you will be contacted for an interview with examples of your work. If there are no openings, you will be placed on a waiting list until space becomes available.

Please mail your completed application to:

Heartwood Gift Barn

Attn: Ashley Parry

8072 State Hwy 12

Sherburne, NY 13460

(607)-674-2500

heartwoodgiftbarn@gmail.com

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## Consignment Artist Application

Heartwood Gift Barn is an artisan gift shop located in Sherburne NY. We are a locally owned and operated business that makes and sells locally made items. Our Consignment Artist Program requires the following from our applicants:

1. Work must be original, conceived, designed and handmade by the artist or craftsman.
2. Consignment terms include a 35% commission on work sold at Heartwood Gift Barn.
3. Work will be displayed throughout the shop at our discretion.

If you are interested in applying, please submit this application with photos of your work. You may send digital images of your work in place of sending printed photos.

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**Name/Business Name:**

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**Address:**

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**Phone:**

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**Email:**

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**Website:**

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**Retail price range of your work:**

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**Description of your artwork/product:**

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**Signature:**

**Date:**

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## Consignment Information

- The fees paid to Heartwood Gift Barn is 35% of your sales, no other fees.
- Payment will be a mailed check every month with sales.
- Heartwood Gift Barn will collect and pay taxes for each item sold. You will receive a ST-120 form for your records, and you will be required to fill out a W-9 for our records.
- You will price your own items with removable stickers, with Heartwood Gift Barn retaining 35% of the price. Your price tag will include your artist ID to ensure payment on every item. If accepted, you will receive your artists ID and a sample format to be used.
- You are responsible for keeping an inventory list, as we do not inventory what is in stock nor what is sold, beyond keeping the information on the price tag.
- The consignment coordinator will contact you to bring in more items when needed. You may contact the consignment coordinator if you wish to refresh your display with new work. We do not have storage space so we will only take what we can display, at our discretion.
- We have no specific guidelines about space, so we will work with you the best we can for the space needed for your items. If you have specific furniture or displays for your items, and if it fits in our décor, we may use it. If you need special equipment to display your work, it may be up to you to provide it.
- We review merchandise and how it is selling every three months. Any decision will be made at that time about the length of the agreement.
- Contracts can be terminated by either party with thirty days' notice.

Questions? Call (607)-674-2500 or send us an email [heartwoodgiftbarn@gmail.com](mailto:heartwoodgiftbarn@gmail.com)